Brant Haldimand Norfolk Catholic District School Board

Accessibility Steering Committee Meeting
Tuesday, October 25, 2021 – 1:00 pm
MINUTES

Present: Scott Keys (Chair), Leslie Brown, Dave Buist, Kerri Chartrand, Lou Citino, Mark Finochio,
Lauren Freeborn, Kevin Greco, Deb King-Bonifacio, Andrew Kirkbride, Phil Kuckyt, Tom Laracy,
Carmen McDermid, Rachel Moreau, Kerry Pomfret, Rita Raposo, Dianne Wdowczyk, Guo Wu,
Linda Luciani (Recording Secretary)

Item #	Agenda Item	Action Required	Person Responsible
1. LAND ACKNOWLEDGEMENT			
2. PRAYER			
3. MINUTES / ITEMS ARISING			
3.	May 4, 2021 Minutes	• If there are any changes or revisions to the Minutes, please forward them to Linda. • Correct Deb King-Bonifacio's name in the Minutes.	All Linda
	Committee Information	• With changes to superintendent's portfolios, Scott Keys will now be facilitating the Committee with support from Linda Luciani. • An Accessibility Team site will be organized and Committee agendas, minutes, reports, documents, etc. will be housed in the Team for members to access.	Linda
4. ADDITIONS TO THE AGENDA			
4.	• 5.5 - Evac Chairs – Carmen McDermid		

5.1	AODA Compliance for Playground Structures	• Mark Finochio inquired as to whether peat gravel under playground structures is still AODA compliant?
		• Lou Citino commented that:
		  - There is a Canadian standard regarding maintenance and installation, which is applied to Board / school playground equipment.
		  - Facility Services references Annex H, which sets-out minimum standards for new or major retro-fits to playground structures.
		  - If no changes are made to playground structures, the use of peat gravel doesn't necessarily need to be addressed.
		  - Schools are meeting the standard requirement, if the status quo is maintained.
		• Lou suggested that perhaps the Board may want to look at this item as a collective group to facilitate a larger, broader discussion.
		• It was noted that it was very expensive to retrofit playgrounds to meet the standards.
			Lou

Item #	Agenda Item	Action Required	Person Responsible
5.2	AODA Compliance Audit	• Audits are still underway and Facility Services have received draft reports. • The reports are extensive and encompass everything from parking lots, classrooms, washrooms, etc. • The reports will be brought back to the Committee for review, which will drive the work to be completed before 2025.	Andrew
5.3	Roundtable: Updates from Various Areas	• n/a	
5.4	Accessibility Compliance Report – December 31, 2021	• The Board is currently compliant with report criteria and have a few items underway. • The Report can be found on the Ontario Ministry for Seniors and Accessibility website. • The Report must be submitted by December 31st. Scott will utilize the Team site to collaborate with various departments to complete sections of the report. The final report will be reviewed at the February 2022 meeting. • One area for consideration is Universal Washrooms for students and staff.	Scott / Linda
5.5	Evac Chairs	• What is the plan to assist students / staff from evacuating multi-story buildings during an emergency? There are eight elementary and four secondary multi-level buildings in the Board. • Can Evac Chairs be purchased? If they are purchased, who is responsible for their purchase / payment, where will they be stored in buildings, who would be using them, etc.? • Can OSBIE Audit monies be used to purchase evac chairs? Contact OSBIE to provide recommendations regarding this matter. • Should this matter be included in the Board's Emergency Response Plan? • To develop a Board-wide response plan, multi-level schools should be polled to determine what equipment is needed. The results of the poll and how it can be launched will be shared with the Committee.	Deb King-Bonifacio Scott

6. OTHER BUSINESS

ACTION ITEMS		
Topic	Action Required	Person(s) Responsible
	•	
	•	

PARKING LOT ITEMS			
Unpark Date	Meeting Date Topic	Action Required	Person(s) Responsible

UPCOMING MEETINGS: Monday, February 28, 2022 – 1:00 pm